

# **BANK CLERICAL**

## **ELIGIBILITY CRITERIA (as on 01.08.2013)**

Candidates, intending to apply for CWE Clerks-III should ensure that they fulfil the minimum

eligibility criteria specified by IBPS:

**Please note that the eligibility criteria specified herein are the basic criteria for applying for the post.**

**Candidates must necessarily produce the relevant documents in original and a photocopy in support of their identity and eligibility as indicated in the online application form-pertaining to category, nationality, age, educational qualifications etc. Please note that no change of category will be permitted at any stage after registration of the online application. Merely applying for CWE/ appearing for and being shortlisted in the examination and/or in the subsequent interview and/ subsequent processes does not imply that a candidate will necessarily be offered employment in any of the Participating Organisations.**

### **I. Nationality / Citizenship:**

A candidate must be either -

- (i) a Citizen of India or
- (ii) a subject of Nepal or
- (iii) a subject of Bhutan or
- (iv) a Tibetan Refugee who came over to India before 1st

January 1962 with the intention of permanently settling in India or

(v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African

countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and

Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India,

provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

**II. Age (As on 01.08.2013):**

Minimum: 20 years Maximum: 28 years  
i.e. a candidate must have been born not earlier than 02.08.1985 and not later than 01.08.1993 (both dates inclusive)

**Relaxation of Upper age limit**

**Sr. No.**

**Category Age relaxation**

- 1 Scheduled Caste/Scheduled Tribe 5 years
- 2 Other Backward Classes 3 years
- 3 Persons With Disability 10 years
- 4 Ex-Servicemen / Disabled Ex-Servicemen actual period of service rendered in the defence forces + 3 years  
(8 years for Disabled ExServicemen

belonging to  
SC/ST) subject to a maximum  
age limit of 50 years

- 5 Widows. Divorced women and women legally separated from their husbands who have not remarried  
9 years

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6 Persons ordinarily domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period 1-1-80 to 31-12-89

- 7 Persons affected by 1984 riots 5 years
- 8 Regular employees of the Union Carbide Factory, Bhopal retrenched from service (Applicable to Madhya Pradesh state only)  
5 years  
5 years

**NOTE: (i) The relaxation in upper age limit to SC/ST/OBC candidates is allowed on cumulative basis**

**with only one of the remaining categories for which age relaxation is permitted as**

**mentioned above in Point No. II (3) to II (8). PWD candidates applying for a State/UT**

**where vacancies are not available for PWD category will be eligible for upper age**

**relaxation as available to PWD candidates. Ex-Servicemen candidates applying for a State/**

**UT where vacancies are not available for Ex-Servicemen category will not be eligible for**

**upper age relaxation available to Ex-Servicemen candidates.**

**(ii) The maximum age limit specified is applicable to General Category candidates.**

**(iii) Candidates seeking age relaxation will be required to submit copies of necessary**

**certificate(s) at the time of Interview and at any subsequent stage of the recruitment process**

**as required by IBPS/ Participating Organisation(s).**

**(iv) The following rules applicable to Ex-Servicemen re-employed under the Central**

**government would apply to Ex-Servicemen candidates appearing for the CWE:**

**(i) Ex-Servicemen candidates who have already secured employment under the Central**

**Government in Group 'C' & 'D' will be permitted the benefit of age relaxation as prescribed for Ex-Servicemen for securing another employment in a higher grade or**

**cadre in Group 'C'/'D' under the Central Government. However, such candidates will**

**not be eligible for the benefit of reservation for Ex-Servicemen in Central Government**

**jobs.**

**(ii) An ex-Servicemen who has once joined a Government job on civil side after availing of**

**the benefits given to him/her as an Ex-Servicemen for his/her re-employment, his/her ExServicemen**

**status**

**for**

the  
purpose  
of  
the  
re-employment  
in  
Government  
jobs  
ceases.

(iii) Candidates who are still in the Armed Forces and desirous of applying under ExServicemen

category whose date of completion of specific period of engagement (SPE) is completed one year from the last date for receipt of online application i.e. on or before 09.09.2014 are eligible to apply.

### **III. Educational Qualifications:**

Degree (Graduation) in any discipline from a recognized University or any equivalent qualification recognized as such by the Central Government.

Computer Literacy: Operating and working knowledge in computer systems is mandatory i.e.

candidates should have Certificate/Diploma/Degree in computer operations/Language/ should have studied Computer / Information Technology as one of the subjects in the High School/College/Institute.

**Proficiency in the Official Language of the State/UT (candidates should know how to read/ write and speak the Official Language of the State/UT) for which vacancies a candidate wishes**

**to apply is preferable.** (Some questions may be put at the time of interview to ascertain the

candidate's familiarity with the Official Language of the State/UT)

Ex-Servicemen who do not possess the above civil examination qualifications should be matriculate

Ex-Servicemen who have obtained the Army Special Certificate of Education or corresponding certificate in the Navy or Air Force after having completed not less than 15 years of service in the Armed Forces of the Union as on 01.08.2013. Such certificates should be dated on or before 01.08.2013.

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**Note: (1) Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA / OGPA is awarded, the same should be converted into percentage and indicate the same in online application.**

(2) All the educational qualifications mentioned should be from a recognized University /

Institution and the result should have been declared on or before 01.08.2013.

**Proper document from Board / University for having declared the result on or before 01.08.2013 has to be submitted at the time of interview. The date of passing the examination which is reckoned for eligibility will be the date of passing appearing on the marksheet/ Provisional certificate.**

(3) **Calculation of Percentage:** The percentage marks shall be arrived at by dividing the marks obtained by the candidate in all the subjects in all semester(s)/year(s) by aggregate maximum marks in all the subjects irrespective of honours / optional / additional optional subject, if any. This will be applicable for those Universities also where Class / Grade is decided on basis of Honours marks only.

The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%.

#### **IV. Definition of Ex-Servicemen (EXSM)**

i. **Ex-Servicemen(EXSM):** Only those candidates shall be treated as Ex-servicemen who fulfill the

revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms Notification No.36034/5/85 Estt. (SCT) dated 27.01.1986 as amended from time to time.

ii. **Disabled Ex-Servicemen(DISXS):** Ex-servicemen who while serving in Armed Forces of the union were disabled in operation against the enemy or in disturbed areas shall be treated as Disabled ExServicemen (DISXS).

iii. **Dependents Of Servicemen Killed In Action (DXS):** Servicemen killed in the following operations would be deemed to have been killed in action attributable to military service (a) war (b) war like operations or Border skirmishes either with Pakistan on cease fire line or any other country (c) fighting against armed hostiles in a counter insurgency environment viz: Nagaland, Mizoram, etc. (d) serving with peace keeping mission abroad (e) laying or clearance of mines including enemy mines as also mine sweeping operation between one month before and three months after conclusion of an operation (f) frost bite during actual operations or during the period specified by the Government (g) dealing with agitating para-military forces personnel (h) IPKF Personnel killed during the operations in Sri Lanka.

For the purpose of availing the concession of reservation for Dependents of Servicemen killed in action the member of the family would include his widow, son, daughter or his near relations who agree to support his family and an affidavit stating that the relaxation is availed by one dependent of ExServicemen or not availed by any

Dependent  
of  
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at

the  
time  
of  
interview.

The relaxation in upper age limit and in educational qualifications is not available to Dependents of Servicemen.

Note: The Territorial Army Personnel will be treated as ex-servicemen w.e.f. 15.11.1986.

## **V. Definition of Persons With Disabilities**

Under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995 only such persons would be eligible for reservation who suffer from not less than 40% of relevant disability and are certified by a Medical Board constituted by the Central/State Govt.

Accordingly, candidates with the following disabilities are eligible to apply.

Candidates claiming such benefits should produce certificate in original (by the Competent Authority issued on or before the

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last date of online submission of application in the prescribed format available at the end of this

advertisement) in support of their claim at the time of **Interview/at any stage of the process if allotted to any of the Participating Organisations. Persons With Disabilities will have to work in Branches/ Offices as identified by the respective Participating organisation.**

### **Visually Impaired (VI)**

Blindness refers to condition where a person suffers from any of the following conditions namely (1)

Total absence of sight, (ii) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye

with correcting lenses. (iii) Limitation of the field of vision subtending in angle of 20 degrees or worse.

Low vision means a person with impairment of visual functioning even after treatment or standard

refractive correction but who uses or is potentially capable of using vision for the planning of

execution of a task with appropriate assistive device.

### **Deaf & Hearing Impaired (HI)**

The deaf are those persons in whom the sense of hearing is non- functional for ordinary purposes of

life i.e. total loss of hearing in both ears. They do not hear, understand sounds at all even with

amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the

conversational range of frequencies.

### **Orthopaedically Challenged (OC)**

Those Orthopaedically Challenged candidates who have locomotor disability or cerebral palsy with

locomotor impairment of minimum of 40% and only those who fall in the following categories are

eligible to apply:

BL - Both legs affected but not arms

OA - One arm affected (R or L) –

(a) Impaired reach;

(b) weakness of grip;



(c) ataxia

OL - One leg affected (R and or L)

MW - Muscular weakness and limited physical endurance

### **Guidelines for Persons With Disabilities using a Scribe**

The visually impaired candidates and candidates whose writing speed is affected by cerebral palsy

can use their own scribe at their cost during the written examination. In all such cases where a scribe is

used, the following rules will apply:

- The candidate will have to arrange his own scribe at his/her own cost.
- The scribe may be from any academic stream.
- Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe

fulfils all the stipulated eligibility criteria for a scribe mentioned above. Further in case it later

transpires that he/she did not fulfill any laid down eligibility criteria or suppressed material facts the

candidature of the applicant will stand cancelled, irrespective of the result of the written examination.

- Those candidates who use a scribe shall be eligible for additional/ compensatory time of 20 minutes for every hour of the examination.

### **Guidelines for candidates**

#### **(i) with locomotor disability and cerebral palsy**

An additional/ compensatory time of twenty minutes per hour shall be permitted for the candidates

with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the

extent of slowing the performance of function (minimum of 40% impairment), although no scribe

shall be permitted to such candidates.